

Eddie Baza Calvo
Governor



Anthony C. Blaz
Director, Dept. of Admin.

GENERAL SERVICES AGENCY
Government of Guam
148 Route 1 Marine Drive Corp
Piti, Guam 96915

Ray Tenorio
Lt. Governor

February 19, 2016

INVITATION FOR BID NO. GSA-034-16

**60-MONTH LEASE AGREEMENT – SUV 5-PAX VEHICLE
(GUAM BEHAVIORAL HEALTH & WELLNESS CENTER)**

Amendment # 1

1. Amend Title of Bid

FROM: **60-MONTH LEASE AGREEMENT – SUV 5-PAX VEHICLE
(GUAM BEHAVIORAL HEALTH & WELLNESS CENTER)**

TO: **6 MONTHS LEASE AGREEMENT – 4 EA. SUV 5-PAX VEHICLES
(GUAM BEHAVIORAL HEALTH & WELLNESS CENTER)**

2. Amend to replace Pages 1, 2, 3, 29 & 30 of 30 with the attached:

- a. "Revised Page 1 of 30 dated 02/19/16"
- b. "Revised Page 2 of 30 dated 02/19/16"
- c. "Revised Page 3 of 30 dated 02/19/16"
- d. "Revised Page 29 of 30 dated 02/19/16"
- e. "Revised Page 30 of 30 dated 02/19/16"

All others remain unchanged.

A handwritten signature in blue ink, appearing to read "R. H. K. 2/16", is written over the printed name and title of the Chief Procurement Officer.

Claudia S. Acfalle
Chief Procurement Officer



GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)

Government of Guam

148 Route 1 Marine Drive, Piti Guam 96915

Tel: 475-1713 * Telefax: 472-4217; 475-1716; 475-1727

Accountability	*	Impartiality	*	Competence	*	Openness	*	Value
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INVITATION FOR BID NO. : GSA-034-16

DESCRIPTION:

**6 MONTHS LEASE AGREEMENT – 4 EA. SUV 5-PAX VEHICLE
(GUAM BEHAVIORAL HEALTH & WELLNESS CENTER)**

SPECIAL REMINDER TO PROSPECTIVE BIDDERS

Bidders are reminded to read the Sealed Bid Solicitation and Instructions, and General Terms and Conditions attached to the IFB to ascertain that all of the following requirements checked below are submitted in the bid envelope, in duplicate, at the date and time for bid opening.

- (X) BID GUARANTEE (15% of Bid Amount) May be in the form of;
Reference #11 on the General Terms and Conditions
- a. Cashier's Check or Certified Check
 - b. Letter of Credit
 - c. Surety Bond – Valid only if accompanied by:
 - 1. Current Certificate of Authority issued by the Insurance Commissioner;
 - 2. Power of Attorney issued by the Surety to the Resident General Agent;
 - 3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.
- (X) BROCHURES/DESCRIPTIVE LITERATURE;
- (X) AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION
- a. Date of signature of the person authorized to sign the bid and the notary date must be the same.
- (X) OTHER REQUIREMENTS:
Non-Collusion Affidavit, D.O.L. Wage Determination Affidavit, Restriction against Sexual Offenders Affidavit, No Kickbacks or Gratuities Affidavit and Ethical Standards Affidavit, and Affidavit re Contingent Fees, Current Business License

This reminder must be signed and returned in the bid envelope together with the bid. Failure to comply with the above requirements may be cause for disqualification and rejection of the bid.

On this _____ day of _____, 2016, I, _____,

authorized representative of _____ acknowledge receipt of this special reminder to prospective bidders with the above referenced IFB.

Bidder Representative's Signature

Invitation for Bid: GSA-034-16

**6 MONTHS LEASE AGREEMENT – 4EA. SUV 5-PAX VEHICLE
(GUAM BEHAVIORAL HEALTH & WELLNESS CENTER)**

ACKNOWLEDGEMENT RECEIPT FORM

Please be advised that to be considered a prospective bidder you must fill out this Acknowledgement receipt form. Please submit by fax form to **475-1727**

Acknowledgement Receipt Form must be submitted no later than three (3) days upon receipt of IFB package.

Name _____

Signature _____

Date _____

Time _____

Contact Number _____

Fax Number _____

Contact Person regarding IFB _____

Title _____

E-Mail Address _____

Company/Firm _____

Address _____

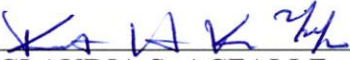
Note: GSA recommends that prospective bidders register current contact Information with GSA to ensure they receive any notices regarding any changes or update to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

All questions and concerns in regards to this bid must be submitted to the General Services Agency via fax attention to the Chief Procurement Officer no later than **FEBRUARY 24, 2016** close of business at 5:00pm.

INVITATION FOR BID

ISSUING OFFICE:

GENERAL SERVICES AGENCY
GOVERNMENT OF GUAM
148 ROUTE 1, MARINE DRIVE
PITI, GUAM 96915


CLAUDIA S. ACFALLE
Chief Procurement Officer

DATE ISSUED: FEBRUARY 17, 2016

BID INVITATION NO: GSA-034-16

BID FOR: **6 MONTHS LEASE AGREEMENT - 4 EA. SUV 5-PAX VEHICLE
(GUAM BEHAVIORAL HEALTH & WELLNESS CENTER)**

SPECIFICATION: **SEE ATTACHED**

DESTINATION: GUAM BEHAVIORAL HEALTH & WELLNESS CENTER

REQUIRED DELIVERY DATE: **30 calendar days upon receipt of purchase order.**

INSTRUCTION TO BIDDERS:

INDICATE WHETHER: ☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION

INCORPORATED IN: _____

This bid shall be submitted in duplicate and sealed to the issuing office above no later than (Time) **09:00AM** Date: **03/04/16** and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions, and Sealed Bid Solicitation for details.

The undersigned offers and agrees to furnish within the time specified, the articles and services at the price stated opposite the respective items listed on the schedule provided, unless otherwise specified by the bidder. In consideration to the expense of the Government in opening, tabulating, and evaluating this and other bids, and other considerations, the undersigned agrees that this bid remain firm and irrevocable within **60** calendar days from the date opening to supply any or all the items which prices are quoted.

NAME AND ADDRESS OF BIDDER:

SIGNATURE AND TITLE OF PERSON
AUTHORIZED TO SIGN THIS BID:

AWARD: CONTRACT NO.: _____ AMOUNT: _____ DATE: _____

ITEM NO(S). AWARDED: _____

CONTRACTING OFFICER:

CLAUDIA S. ACFALLE
Chief Procurement Officer

NAME AND ADDRESS OF CONTRACTOR:

SIGNATURE AND TITLE OF PERSON
AUTHORIZED TO SIGN THIS CONTRACT:

ITEM NO.	DESCRIPTION	QTY	UOM	UNIT PRICE	EXTENDED PRICE
1.0	6 MONTHS LEASE AGREEMENT 4 EA. 5-PASSENGER, 2WD WHEEL DRIVE SUV VEHICLE. "LATEST MODEL" As per the following specifications	60	MO.	\$ _____	\$ _____

GENERALS:

These specifications have been written to describe minimum equipment and performance requirements to be supplied by the equipment manufacturer bidding. Reasonable test may be conducted upon delivery before acceptance.

The successful bidder shall furnish all necessary and desirable information instructions for the proper operation of the equipment.

The government reserves the right to accept and/or reject any and all bids, to waive any defects, irregularities, or specification discrepancies and to award the bid as council deems to be in the best interest of the government.

Each vehicle shall be new / unused, current year or later production.

Each vehicle shall be supplied with all standard equipment and accessories indicated in manufacturer's published literature/brochure unless specifically deleted as stated in this specification. Optional equipment necessary to meet the requirements of this specification shall be installed.

Fuel efficiency: The most fuel efficient product available shall be offered to meet the requirements of this bid specification.

SPECIFICATIONS FOR FOUR (4) UNITS:

BIDDING ON / REMARKS:

Engine: 2.0L GDI 4 cylinder gasoline, water cooled, electronic fuel injection, emission control.

Miles Per Gallon: Combined Average: 23/31 mpg

Capacity: Five (5) Passengers

Body: 5-door, 2WD Wheel Drive

Electronic Lock: Remote Keyless Entry

Electrical System: 12 volt battery and alternator

Transmission: 6 Speed Automatic with Shiftronic Transmission

Brakes: Power Anti-Lock Wheel Disk Brakes

Steering: Power (power assisted rack and pinion steering)

Suspension: Fully independent front and rear suspension, struts with multi-links, coil springs, and stabilizer bar.

Tires: Standard size with full size spare, traction control.

Color: White (if available)

Cargo Space: 39.3 cu. ft. minimum (All seats upright)

Standard Accessories:

Air condition
Cloth interior
AM/FM radio
Power windows
Power door locks
Rear view mirror
Locking type gas cap
Basic tool kit and jack

Side view mirrors
Dual front air bags
60/40 split folding rear seat
Full tank of fuel
Mounting hardware for license plate
Hands free/Bluetooth communications capability
Reverse camera

Additional Accessories:

Privacy glass (dark tint with 8" strip in front (FDA Office of Compliance and Enforcement requirement to protect the Identities of the individuals involved with the program and to safely perform their duties and responsibilities assigned as Commissioned Officers of the U.S. Food and Drug Administration (FDA) and in line with Legislative Bill No. 14-32)

SPECIAL PROVISIONS:

- 1) Insurance (Full Coverage)
- 2) All Maintenance Costs:
 - A) Include oil change, all electrical and mechanical repairs, regular maintenance, tires and batteries.
- 3) Replacement Vehicle:
 - A) In case of mechanical breakdown: Free use of replacement vehicle for the duration of repairs.

In case of accident caused by Lessee: Free use of replacement vehicle for the duration of repairs.
 - B) During routine maintenance, free use of replacement vehicle. Vendor will notify user regarding schedule.
- 4) Roadside Assistance (towing, lock-out, flat tire, etc.)
- 5) Monthly carwash/interior vacuum/tire shine.

NOTE:

Bidder shall identify on their bids any deviations from requirement on remarks column and state item being offered to evaluation processing. Failure to comply may result in rejection of bid.

Vehicle must be inspected and pass inspection by authorized safety inspection station.

Vehicle must be delivered to the Guam Behavioral Health and Wellness Center, Prevention and Training Branch.

BIDDING ON:

MANUFACTURED BY:

YEAR:

MAKE:

MODEL:

DATE OF DELIVERY:

These specifications have been developed by the staff of the Guam Behavioral Health & Wellness Center and approved by Rey M. Vega, Director.